

DEVELOPMENT SERVICES DEPARTMENT  
**Building Safety Division**



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## INGROUND/ABOVE GROUND POOL/SPA PERMIT APPLICATION

<b>Project Name:</b> _____ <b>Property Address:</b> _____ <b>Sq. Ft.:</b> _____ <b>Parcel #:</b> _____ <b>Lot#:</b> _____ <b>Project valuation:</b> _____ <b>City's valuation:</b> _____ <b>Property Owner:</b> _____ <b>Address:</b> _____ <b>City:</b> _____ <b>State:</b> _____ <b>Zip:</b> _____ <b>Email:</b> _____ <b>Contact name for inspections:</b> _____ <b>Contact phone # for inspections:</b> _____	<b>Contact Person:</b> _____ <b>Address:</b> _____ <b>City:</b> _____ <b>State:</b> _____ <b>Zip:</b> _____ <b>Phone:</b> _____ <b>Fax:</b> _____ <b>Email:</b> _____ <b>Licensed Contractor: (Required prior to permit issuance!)</b> <b>Company Name:</b> _____ <b>Address:</b> _____ <b>City:</b> _____ <b>State:</b> _____ <b>Zip:</b> _____ <b>ROC License #:</b> _____ <b>Class:</b> _____ <b>AZ State Tax #:</b> _____ <b>Phone #:</b> _____  <b>Signature of Owner/Owner's Representative:</b> _____ <b>Date:</b> _____
<p><b>Property Owner and Contact Person will be notified via email when comments/plans/permits are available for pickup.</b></p> <p><b>ALL SUBMITTALS FOR THE ABOVE ARE TO INCLUDE THE FOLLOWING:</b></p> <p><input type="checkbox"/> 1 completed Permit Application</p> <p><input type="checkbox"/> 2 copies of detailed plans including:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> 1 <b>original</b> signed Outdoor Pool and Spa Fencing Requirements form</li><li><input type="checkbox"/> 2 copies of the plot plan detailing the location and setbacks of the pool/spa</li><li><input type="checkbox"/> 2 copies of the spa manufacturer's electrical installation requirements and drawings (if applicable)</li><li><input type="checkbox"/> 2 copies of the manufacturer's cut sheets for any locking hardcover (if applicable)</li><li><input type="checkbox"/> 2 copies of Engineered drawings and calculations for steel construction</li><li><input type="checkbox"/> 2 project specific letters from Engineer (if applicable)</li></ul>	<p><b>This application is hereby made for permission to do the following:</b></p> <p>_____</p> <p><b>Fees:</b></p> <p><input type="checkbox"/> Residential (inground pool, spa or spool): \$150.00 permit fee + \$35.00 plan review fee due at the time the submittal is made if approved standards are on file or \$75.00 without standards</p> <p><input type="checkbox"/> Residential (inground pool/spa): \$225.00 permit fee + \$35.00 plan review fee due at the time the submittal is made if approved standards are on file or \$75.00 without standards</p> <p><input type="checkbox"/> Residential (above ground pool): \$50.00 permit fee + \$75.00 (plan review fee due at the time the submittal is made)</p> <p><input type="checkbox"/> Residential (above ground/portable spa): \$75.00 permit fee + \$35.00 (plan review fee due at the time the submittal is made)</p> <p><input type="checkbox"/> Residential Revision: \$35.00 or \$100.00 per hour (1<sup>st</sup> hr due at submittal) for 3<sup>rd</sup> and subsequent reviews <b>(ALL plan review fees due at the time the submittal is made)</b></p>

Date Filed: \_\_\_\_\_ Rcvd By: \_\_\_\_\_ Permit #: \_\_\_\_\_ Plan Review Fee Rcvd: \_\_\_\_\_